



## PREESALL TOWN COUNCIL

**Minutes of the Town Council meeting held on  
Monday 9 May 2022 at 6.00pm at Preesall and  
Knott End Youth and Community Centre**

**Present:** Cllrs P Orme (Mayor), T Johnson, S Jepson, J Lewin, N Patrick, B Renwick, S Rossall, K Shepherd, D Williams, K Woods.

**In attendance:** Alison May, clerk to the town council. One member of the public.

**190a(1) Apologies for absence** – Cllr R Drobny, Cllr A Tarpey-Black

**190b(1) Absent without apology** – none.

**191(2) Declaration of interests and dispensations**

None

**192(3) Minutes of the last meeting**

**Resolved:** to approve as a correct record the minutes of the meeting held on 11 April 2022.

**193(4) Public participation**

As no members of the public wished to speak it was resolved to move to agenda item 5.

**194(5) Planning applications**

**Application Number: 22/00326/FUL**

**Proposal:** Proposed single-storey rear extension and erection of porch to the front

**Location:** Walkdene Hackensall Road Knott End-On-Sea Lancashire FY6 0AZ

**Resolved:** The council was unanimous in raising no objection to the proposal

**195(6) Reports from committees and working groups**

**Finance committee**

**a) Payments** – councillors **noted** that the finance committee had met on 27 April to:

i) conduct the quarter 4 review of budget expenditure and that the committee had inspected the quarter 4 documentation and resolved that financial reporting was in order and represented receipts and expenditure incurred within the four active cashbooks.

The remaining balances for year-end were:

Cashbook 1 - £82,786.33

Cashbook 2 - £40,745.48

Cashbook 3 - £nil  
Cashbook 4 - £57,239.71  
Cashbook 5 - £10,010.12

ii) check and approve the budget monitoring. It was **noted** that three account codes were overspent at year end – payroll expense as a result of the revised billing procedures of the provider from payments in arrears to monthly payments (£23); staff expenses (clothing) as a result of recruiting an employed as opposed to self-employed lengthskeeper (£77); subscriptions and memberships due to the fees no longer being shared with another council. As the main budget categories remained within budget it was **resolved** that no virement of funds was considered necessary.

#### **b) Year end**

Councillors **noted** that the external audit documentation as presented to the finance committee was **approved** subject to any comments received once the internal audit is completed. The complete pack of documentation for the external audit will be presented for approval by full council at the 13 June meeting.

#### **196(7) Mobile banking**

Cllr Shepherd asked councillors **to consider** giving permission for the clerk to send a letter to Nat West Bank regarding its service to residents due to the mobile bank not always turning up on a Tuesday morning as arranged.

**Resolved:** that the clerk send a letter to Nat West Bank asking if there is anything the council can do to help the arrangement run more smoothly. In the interim, Cllr Patrick to contact the wet fish shop (the bank parks outside the shop) to see if a text can be sent to her if the bank doesn't arrive, she will then post this on FB.

#### **197(8) Investment strategy**

**Resolved:** to approve the revised strategy which was signed by the Mayor.

#### **198(9) Jubilee bench**

**Resolved:** that the council would like to purchase a Jubilee bench and that further ideas be presented to the June meeting.

#### **199(10) Over Wyre Medical Centre – Patient Participation Group engagement**

**Resolved:** that the clerk write to the Over Wyre Medical Centre to ask if a representative from the centre and the practice manager would like to speak with the council regarding the proposed changes at OWMC and the council's concerns regarding whether these changes will bring an improved level of service.

### **THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**

#### **200(11) Reports from subject leads and outside body representatives**

No written reports had been received. Cllr Woods reported that an update re the gala would be published in the Over Wyre Focus.

### **201(12) Verbal reports from Wyre councillors**

Cllr Johnson raised concern as to the lack of children's activities being offered on this side of the Wyre. In response it was stated that the problem is because many of the events are privately run and it is up to the organiser where they choose to hold events.

The clerk was asked to copy Cllr Pattrick into 'Info' documents received from Wyre. It was reported that a member of the public has been seen regularly feeding the seagulls. The clerk was asked to include a note in the Over Wyre Focus to remind people not to feed the gulls.

The event being held on the day after the gala is a council event, therefore it is up to the council to pay for the toilets - £326.40. This payment to come out of the funds already allocated to Cllr Johnson. It was stated that as much help as possible from councillors on the day would be very much appreciated.

Benches on Preesall Park – Wyre's parks and open spaces team does have a budget and have its own memorial bench policy.

### **202(13) Clerk's report**

Councillors **resolved** to note the information contained in the clerk's report:

#### **Response from Jigsaw homes**

'I would like to provide you with reassurance that all the allocations of these homes were made in accordance with the section 106 agreement; this continues to be the case for any vacancies which become available for Jigsaw to relet.

The arrangement in relation to exchanges is a little different to that of the allocation of a vacant address. Housing legislation enshrines a number of rights within the tenancy agreements of social housing tenants (we are not able to vary these) one of these rights is the Right to Exchange. Whilst a "mutual exchange" (swap) is subject to the approval of the landlord, the legislation provides only very limited grounds which would enable that consent to be denied. We are unable to prevent tenants advertising their homes to seek a partner to exchange with.

I understand that you have been made aware of a resident/s advertising their home for exchange, however, to date we have not received any requests to approve any potential exchanges, so it would seem that they have yet to find a suitable partner. In accordance with housing management good practice, we do closely monitor the reasons why people end tenancies with us as this gives us an opportunity to act on any issues which these might highlight.

I trust this information will be helpful to you in reassuring the Town Council of our continued compliance with the terms of the section 106 agreement.'

#### **Increase in phone bill**

The monthly subscription to O2 increased in April from £10.61 per month to £11.42 per month in line with RPI.

### **Virgin Money account**

The first 10 transactions made each month were free of charge. From **1 June 2022**, a fixed monthly service fee of £6.50 will be added if there are more than 10 transactions each month. This would result in potential extra charges for transactions, like paying cash in at a Virgin Money store.

### **Queen's canopy plaque**

Three official plaques have been purchased at £43 each plus shipping and Vat to mark planting of trees for the Jubilee. There is one for each junior school plus one for the council.

### **Possible toilet fees**

Cllr Johnson has advised that the gala committee is asking for extra money for the hire of toilets on the second day. He is to meet with a member of the committee and will update the council at the meeting.

### **Purchase of Christmas tableau**

As per resolution 10 of the January civic events committee – ‘to give the clerk permission to purchase replacements for the deteriorating tableau at early bird rates within the budget allocation’ – five new Christmas lights features have been purchased at a net cost of £1,115. This has resulted in a saving of £850.

### **TRO Consultation**

**RE: ROAD TRAFFIC REGULATION ACT 1984**

**LANCASHIRE COUNTY COUNCIL**

**(A588 LANCASTER AND WYRE) (REVOCATION, 30MPH, 40MPH AND 50MPH SPEED LIMITS) ORDER 202\***

The County Council is considering the above proposal, the effect of which will be to introduce the measures as set out in the enclosed public notice and plan.

Arrangements have been made for details of the proposal to be advertised on site and in the local press on 27 April 2022. LCC would be grateful for comments before 26 May 2022 to [OCETRO-consultation@lancashire.gov.uk](mailto:OCETRO-consultation@lancashire.gov.uk).

### **203(14) Mayor's report**

Nothing further to report.

### **204(15) Questions to councillors**

Cllr Johnson requested that a date be set for the environment working group. It was agreed that the group would meet at 5.30pm on 20 June. Cllrs Renwick, Rossall and Johnson to attend. Cllr Drobny to be advised of the date.

Cllr Woods reported that Carter's Charity School is to make a path from milk bottle tops.

**205(16) Items for next agenda**

The next meeting will be held on **13 June 2022** - councillors were asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 2 June** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

There being no further business, the Mayor closed the meeting at 6.53pm.